



Dear applicant,

The Sweat vs Steam event raises money to support members of our community.

We raise money through an annual community event, Sweat vs Steam, which is run in Echuca Moama. We accept donations from individuals and businesses.

The Sweat vs Steam Event means we can:

- Offer our community the chance to participate in recreation-based activities.
- Help individuals in times of hardship, and groups in our community to support your events,
- Provide the chance for individuals to build self-confidence.

Please consider an application for you, your group or someone who may benefit from our fund. No grant is too small for us to consider.

We have an expectation that, if successful, you and/or your organisation will support Sweat vs Steam by participating or volunteering to help run the event on the weekend. We require many helpers to make our event successful. The whole event is run by volunteers, there are no paid staff. Some of the tasks we require volunteers to do are:

- Man drink stations
- Marshall on course
- Set-up and/or pack up course on the day
- Assist with registration and bib distribution on Saturday and/or Sunday
- On course entertainment, such as musical performance
- Various other tasks

We look forward to receiving your application.

Kind regards,  
Sweat vs Steam Committee



# Sweat vs Steam Funding Recipient Application Form

*There are eight sections to complete on this application form which are mandatory - so please ensure you provide the required information.*

- Section 1** - Contact information for recipient and applicant
- Section 2** - Background information about recipient and applicant
- Section 3** - Benefits of the funding
- Section 4** - Response to the assessment criteria
- Section 5** - How your grant will be spent
- Section 6** - Checklist to ensure you have completed the form and attached any additional paperwork
- Section 7** - Recipient contributions
- Section 8** - Declaration

## **Key details the Sweat vs Steam Community Foundation will be looking for:-**

- Detailed information about recipient and applicant
- How the funding will benefit the recipient if successful?
- How much funding is being applied for?
- A breakdown of how the funding will be spent (costs and quotes to be provided where possible)
- Is there an opportunity for the Sweat vs Steam to be involved?

## **Things to avoid in your application:-**

- Don't make your application look like a grab at money, we need details in order to make a justified decision.
- If you simply state that you require \$500 for swimming lessons this is not enough information. We need details behind why you're applying, what are the costs involved, and any other relevant information.

## **Additional information to be used in your application:-**

- Funding will provide opportunities which are focused but not limited to, recreation based activities, school breakfast programs among many more.



# Sweat vs Steam Funding Recipient Application Form



## SECTION 1 - Contact Information

### Part A: Recipient Details

Name of Recipient:.....

Street Address:.....

Town/Suburb:..... Postcode:..... State:.....

Home ph: ..... Mobile:.....

Email address:.....

Postal address (if different from above):.....

Town/Suburb:..... Postcode:..... State:.....

### Part B: Applicant Details

Name of Applicant:.....

Street Address:.....

Town/Suburb:..... Postcode:..... State:.....

Home ph: ..... Mobile:.....

Email address:.....

Postal address (if different from above):.....

Town/Suburb:..... Postcode:..... State:.....

Is this application being completed by:.....

An Auspice Organisation

Other (please specify):.....



# Sweat vs Steam Funding Recipient Application Form



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## SECTION 2 – Background needs of Recipient

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### Part A: Information about the Recipient

In 100 words or less, provide details of the recipients background

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### Part B: Information about Applicant

In 100 words or less, provide details of the applicant’s background

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## SECTION 3 – Describe the benefits

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In 100 words or less, provide details of how this funding would benefit the recipient if successful

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# Sweat vs Steam Funding Recipient Application Form



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## SECTION 4 – Response to the assessment criteria

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Our Foundation is looking to approve a variety of applications; these applications will need to meet our funding criteria which includes the following conditions:

- Funding will provide opportunities which are focused but not limited to, recreational based activities. This includes programs and services offered by all organisations.

In 100 words or less, provide details of where your application meets the assessment criteria

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## SECTION 5 – How your grant will be spent

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### Part A: Amount of grant

How much are you requesting (do not include cents) \$.....

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### Part B: Details of grant expenditure

Expenditure (quotes to be provided where possible) \$.....

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\$.....

\$.....

TOTAL EXPENDITURE \$.....



# Sweat vs Steam Funding Recipient Application Form



## SECTION 6 - Checklist

Please use this section as a checklist to ensure that you have attached any or all additional information and have completed the form properly

- I have completed sections 1-6 of the application form
- A quote is attached to my application
- A support letter is attached to my application

## SECTION 7 - Recipient Contributions

Please outline how you can support our event, including approximate number of volunteers/participants. *(Please refer to 'Dear Applicant' letter for further information.)*

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# Sweat vs Steam Funding Recipient Application Form



## SECTION 8 - Declaration

I state that the above information in this application and attachments is to the best of my knowledge, true and correct. I will notify Sweat vs Steam of any changes to this information and any circumstances that may affect this application. I acknowledge that Sweat vs Steam may refer this application to other organisations for expert advice, comment or for discussion regarding alternative or collaborative funding opportunities. I/We understand that this is an application ONLY and may not necessarily result in funding approval. I/We also accept that the full amount requested may only receive a portion grant and that Sweat vs Steam has the right to vary, alter or determine part or alternate funding to that being requested.

Signature:..... Date:.....

Print Name: .....

Position/Title of applicant: .....

**Where to send your application:**

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